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**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**GENERAL INFORMATION**

**Traineeship in : Social and Human Sciences**

**Duration:** Minimum 1 year.

**Location:** Montevideo, Uruguay

**Organizational Unit**: Social and Human Sciences - Montevideo Office

**Supervisor (name, title):** Andrés Morales, Regional Specialist for the Social and Human Sciences Sector

**DESCRIPTION OF THE TRAINEESHIP**

The Social and Human Sciences (SHS) sector of the UNESCO Regional Office in Montevideo seeks to support social transformation, contribute to the development of inclusive societies in Latin America and the Caribbean, promote intercultural dialogue and sport for inclusion, promote human rights and enhance the transformative capacities of youth in the region.

* Assist in the research, preparation of documents and presentations on issues related to Human Rights in Latin America and the Caribbean, particularly on fight against discrimination and racism, persons with disabilities, and the promotion of the human right to science.
* Provide technical and administrative support to the Specialist in his responsibilities for strategic planning, strengthening the capacities of Member States, and strengthening development programs under the Sector's mandate.
* Provide support in the development of strategic alliances, and strengthen relationships with counterparts and networks, identification of new allies and support in the mobilization of extra-budgetary resources.

**REQUIRED QUALIFICATIONS**

**Education:** Advanced university degree (Master’s degree or equivalent) in human rights, international law, political sciences, international relations or related field.

**Subjects:** human rights, international cooperation, judicial systems, social policies.

**Language skills:** Excellent oral and written communication skills in Spanish and English.

**Competencies and skills:**

* Excellent research and analysis capacity.
* Excellent oral and written communication skills in Spanish and English.
* Excellent ability to write and prepare presentations.
* Good management of social networks.
* Basic knowledge of the human rights situation Latin America and the Caribbean

**LEARNING OBJECTIVES**

* Acquired an in-depth knowledge of the situation of human rights in Latin America and the Caribbean.
* Learnt how to deal with intergovernmental processes and diverse stakeholders in the field of social science and human rights;
* Attained Field project management; setting particular objectives and develop appropriate monitoring and evaluation mechanisms
* Gained solid working knowledge of the operations of an intergovernmental organization;
* Strengthened his/her analytical, communication, negotiation and interpersonal skills,
* Acquired the ability to successfully bring onboard new funding partners.